

Constitution of InFOCUS Organization

Adopted: 10/21/2005

Revised: 09/29/2011

Article One (Name)

The name of the organization shall be known as InFOCUS (International Fellowship of Christian University Students).

Article Two (Purpose)

The Purpose of the InFOCUS is to serve international students and the greater UAHuntsville community in a physical, cultural, and spiritual manner.

Article Three (Membership)

Membership to this organization is open to any student attending classes at the University of Alabama in Huntsville. The major beliefs of this organization are based upon the teachings of God and Jesus Christ as recorded in the Bible. The core motivating belief for this group is that Jesus Christ is the son of God who came into this world to save people from the effects of their sins. A practical outworking of this belief is the desire to show the love of Christ in a practical manner to all UAH students especially those students whose culture and background are significantly different from the typical or traditional UAHuntsville student.

There shall be no discrimination based on religion, sex, race, color, disability, national origin or creed.

Article Four (Offices)

The executive officers of the Club shall be as follows: President, Vice President, Secretary, and Treasurer. The aforementioned officers shall constitute the Executive Board. The length of term of the officers shall be one (1) academic calendar year renewable for another one (1) year term.

Officers' Responsibilities

President: Presides over all general membership meetings; appoints chairmen as needed with the approval of the Executive Board. He/She performs other such duties as may be required by the By-laws or resolutions of the Executive Board. The President is the major executive position of the organization. The President coordinates activities directly or through delegation to others associated with the InFOCUS organization. The President is the main liaison with the InFOCUS organization and the Student Government

Association. The president also has the responsibilities to appoint new officers in the case where such a position becomes vacant during an academic term.

Vice-President: Presides over all executive committee meetings; presides in the President's absence and perform other such duties as may be required by the By-laws or resolutions of the Executive Board. The Vice President is to work closely with the President in carrying out his executive position's obligations. The Vice President is to take on the position of the President as soon as it becomes vacant. In which case, the Vice President is to appoint an interim replacement for the Vice President position to which he formally held. In the case where it is impractical to replace a vacant Secretary or Treasurer due to break periods in the academic calendar, the Vice President is to assume the responsibilities of these positions until such a position can be filled in the manner directed by these By-laws.

Secretary: Attends to all general correspondences of the organization and to keep minutes of all Executive Board and general membership meetings and to preserve all records of the organization. He/She will also perform other such duties as may be required by the By-laws or resolutions of the Executive Board. The Secretary's job is to administer the elections of officers and to make any record of activities that the membership deemed important and needs recording. The Secretary is to work closely with the President and the other officers of the InFOCUS organization.

Treasurer: Supervises the financial administration of all revenues periodically to the Executive Board and membership on the financial condition of the organization and performs other such duties as may be required by the By-laws or resolutions of the Executive Board. The Treasurer is to handle all money matters associated with InFOCUS sanctioned activities. The Treasurer is to perform his/her duties in a manner that will provide maximum benefit to the people who are served by each particular activity that is initiated. The Treasurer is to work closely with the President and the other officers of the InFOCUS organization.

Officers' Election Procedure

Election of officers shall take place on The Second week of September except in the year of chartering.

Any student member is eligible for nomination as an officer of the Executive Board who; (a) meets the college's eligibility for student office holding which consists of a minimum of 2.25/4.0 grade point average; and (b) fulfills the qualifications as set forth by the Executive Board.

Provision for filling vacancies

If any officer leaves UAH, resigns, or becomes academically ineligible, then a vacancy exists in that office which must be filled as soon as is practical. In the case where there is a vacancy in the office of President, the Vice President automatically becomes the President and the Vice President position then becomes vacant. Upon a vacancy in the

positions of Vice President, Treasurer, or Secretary, the President can appoint any active member to fill the vacant position. This appointment should be confirmed by a majority vote of a quorum of membership within thirty (30) days of the appointment by the President. Upon a positive confirmation, the member assumes the role of the vacant officer position for the duration of the current term.

Article Five (Meetings)

The regular membership meeting shall be held once in a week at an agreed day, time and place. Minimum of five (5) members shall constitute a quorum of any organizational meeting.

Article Six (Relationship)

Nil

Article Seven (Committees)

The Executive Board may constitute any committee deemed and when necessary which is open to members nominated at the general meeting of the organization.

Article Eight (Advisors)

The selection of the Club Advisor (s) shall be open to willing full-time faculty members of The University of Alabama in Huntsville nominated and approved by the Executive Board. The Advisor(s) shall be the responsible for supervising social and/or academic activities as well as performing other advisory roles to the organization.

The length of term of the Advisor(s) shall be four (4) academic calendar years renewable for another term.

Article Nine (Parliamentary Authority)

Article Ten (Amendments)

Amendments to this Constitution may be proposed to the voting membership after submission and approval of the Executive Board. A three-quarter ($\frac{3}{4}$) approval of voting members present is required to pass the amendment.

Article Eleven (By-Laws)

By-laws may be proposed to the voting membership after submission and approval of the Executive Board. A three-quarter ($\frac{3}{4}$) approval of voting members present is required to adopt the by-laws.